

**BOARD OF EDUCATION
HARRISVILLE CENTRAL SCHOOL
SUPERINTENDENT'S MEMORANDUM
REGULAR MEETING – November 13, 2023 at 6:00 p.m.**

- 1.0 Board President will call the meeting to order.**
- 2.0 Consent Agenda – RECOMMENDED ACTION – Adopt a single motion to approve the following routine items:**
 - 2.1 Preliminary Actions and Business Operations**
 - A. Additions to and Approval of Agenda**
 - B. Approval of Minutes – October 10, 2023 – Enc. 2.1B**
 - C. Treasurer's Report – None**
 - D. Student Activities Report – August and September 2023 Enc. 2.1D**
 - E. Claims Auditor Report – October 2023 Enc. 2.1E**
 - F. Financial Reports – None**
 - 2.2 Bowers & Company, PLLC – Presentation of the 2022-2023 Audit**

**Audited Financial Statements FYE 6/30/23, – RECOMMENDED ACTION -
Adopt a resolution approving the Audited Financial Statements FYE 6/30/23.
Enc. 2.2**
- 3.0 Public Participation**
 - 3.1 Board President will take public comments at this time.**
- 4.0 Old Business – None**
- 5.0 Committee Report(s) – None**
- 6.0 New Business**
 - 6.1 Superintendent's Report – Senior Presentation**
 - Introduction of New Staff:
Madison Beyor, Teaching Assistant**
 - A. Maintenance Report – Enc. 6.1A**
 - B. Transportation/Bus Garage Report – Enc. 6.1B**
 - C. Enrollment – Enc. 6.1C**
 - D. Health Office Report – Enc. 6.1D**
 - 6.2 MS/HS Principal's Report – Enc. 6.2**

- 6.3 Curriculum Coordinator's Reports – None**
- 6.4 1st Read of Revised Policies and Procedures – Enc. 6.4**
- **1510 – Regular Board Meetings and Rules (Quorum and Parliamentary Procedure) – Revised in response to amendments to the Open Meetings law.**
 - **6130 – Evaluation of Personnel - Revised in light of changes in terminology.**
 - **7150 – Remote Instruction – Revised in response to amendments to regulations of the Commissioner of Education.**
 - **7512 – Student Physicals – Revised in light of amendments to Public Health Law and Commissioner of Education regulations.**
 - **7670 – Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers - Revised in light of amendments to Public Health Law and Commissioner of Education regulations.**
- 6.5 Deletion of Policy and Procedure – RECOMMENDED ACTION - Adopt a resolution to delete the following policy and procedure by recommendation of Erie 1 BOCES:**
- **5150 – Contingency Budget – The content of this policy is addressed in policy 5130 – Budget Adoption. Enc. 6.5**
- 6.6 Professional Learning Plan – 2023/2024 – RECOMMENDED ACTION – Adopt a resolution approving the Harrisville Central School District Professional Learning Plan for 2023/2024. Enc. 6.6**
- 6.7 Capital Outlay Project – Acceptance of Bid - RECOMMENDED ACTION – Adopt a resolution approving the General Construction work for the 2023-2024 Capital Outlay Project from Whitton Construction in the amount of \$80,150. Enc. 6.7**
- 6.8 Tax Reports – RECOMMENDED ACTION – Adopt a resolution approving the 2023-2024 Tax Reports. Enc. 6.8**
- 6.9 Budget Calendar – RECOMMENDED ACTION – Adopt a resolution approving the Budget Calendar for 2024. Enc. 6.9**

Executive Session - RECOMMENDED ACTION – Adopt a resolution approving going into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

6.10 CSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CSE recommendations: 2002 and 2003. Enc. 6.10

6.11 504 Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following 504 recommendations: 1108 and 1996. Enc. 6.11

6.12 CPSE Recommendations – None

7.0 Personnel –

7.1 Assistant Modified Girls Soccer Coach – RECOMMENDED ACTION – Adopt a resolution approving Jordan Kapfer as the Assistant Modified Girls Soccer Coach for the 2023-2024 school year.

7.2 Substitute Clerical Worker – RECOMMENDED ACTION – Adopt a resolution approving Jodi Delles as a Substitute Clerical Worker. (Currently an Uncertified Substitute Teacher.) Enc. 7.2

7.3 Substitute Clerical Worker – RECOMMENDED ACTION – Adopt a resolution approving Danielle Campbell as a Substitute Clerical Worker. (Currently an Uncertified Substitute Teacher.) Enc. 7.3

7.4 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Shannon Weeks as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.4

7.5 JV Boys Assistant Basketball Coach – RECOMMENDED ACTION – Adopt a resolution approving Nathan Weaver as the JV Boys Assistant Basketball Coach.

7.6 Retirement – RECOMMENDED ACTION – Adopt a resolution accepting, with regret, the retirement of Rebecca Gibson, Head Cook, effective December 30, 2023. Enc. 7.6

7.7 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Tonia Duncan as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.7

8.0 Information and Correspondence – None

9.0 Adjournment