

November Maintenance Report

Work Completed	# of Hours	Purchases	Approx. Cost
General repairs/work orders	14	Electrical Supplies	\$150
General plumbing repairs	6	Plumbing Supplies	\$150
General electrical repairs	6		
Preventative maintenance an air handlers	16		
Office work and scheduling	2		
Ice/snow removal	6		
Café cleaning	2		
Bus garage door repair	2		
Drain cleaning	2		
Contractor meetings	2	Misc. Supplies	\$100
Room heater repairs	6	Total	\$400
Chemical hygiene training	6		
Bus garage key check	2		
Time off	16		
Soccer field maintenance	8		
Staff meetings	2		
Boiler cleaning and maintenance	12		
Hall/Vestibule heater repairs	12		
Set up and take down for events	5		
Bus garage heater repair/maintenance	12		
Equipment repairs	4		
Unload deliveries	2		
Window sealing and repairs	4		
Snow removal equipment set up/maintenance	12		
Approxiamte total # of hours	161		