

**BOARD OF EDUCATION  
HARRISVILLE CENTRAL SCHOOL  
SUPERINTENDENT'S MEMORANDUM  
REGULAR MEETING – February 12, 2024 at 6:00 p.m.**

- 1.0 Board President will call the meeting to order.**
- 2.0 Consent Agenda – RECOMMENDED ACTION – Adopt a single motion to approve the following routine items:**
  - 2.1 Preliminary Actions and Business Operations**
    - A. Additions to and Approval of Agenda**
    - B. Approval of Minutes – January 8, 2024 – Enc. 2.1B**
    - C. Treasurer's Report – November and December 2023 – Enc. 2.1C**
    - D. Student Activities Report – December 2023 Enc. 2.1D**
    - E. Claims Auditor Report – January 2024 Enc. 2.1E**
    - F. Financial Reports – November and December 2023 – Enc. 2.1F**
- 3.0 Public Participation**
  - 3.1 Board President will take public comments at this time.**
- 4.0 Old Business – None**
- 5.0 Committee Report(s) –**
  - 5.1 Safety Meeting – January 30, 2024 – Enc. 5.1**
- 6.0 New Business**
  - 6.1 Superintendent's Report**
    - A. Maintenance Report – Enc. 6.1A**
    - B. Transportation/Bus Garage Report – Enc. 6.1B**
    - C. Enrollment – Enc. 6.1C**
    - D. Health Office Report – Enc. 6.1D**
  - 6.2 MS/HS Principal's Report – Enc. 6.2**
  - 6.3 Curriculum Coordinator's Reports – Enc. 6.3**
  - 6.4 2<sup>nd</sup> Reading and Approval of Revised Policies and Procedures - Enc. 6.4**
    - 5681 – School Safety Plans – Revised in light of amendments to Education Law Section 2801-a and 8 NYCRR Section 155.17. Education Law**

**Section 2801-a was amended to require district-wide school safety teams to consider the installation of a panic alarm system as part of their review of the comprehensive district-wide school safety plan.**

- **6121 – Sexual Harassment in the Workplace – Revised in light of an amendment to Executive Law Section 295 which established a toll-free confidential hotline for complaints of workplace sexual harassment to provide counsel and assistance to individuals experiencing workplace sexual harassment.**
- **6215 – Probation and Tenure – Revised in light of an amendments to law which, among other things, exempt districts from having to complete an annual professional performance review (APPR) for any classroom teacher or building principal for the 2020-2021 and 2021-2022 school years.**
- **7350 - Corporal Punishment/Emergency Interventions – Revised in light of an amendment to Education Law Section 4402 which requires same-day notification of a parent r person in parental relation of a student with a disability when a physical or mechanical restraint is applied on the student.**
- **7522 – Concussion Management – Revised in light of the release of updated Guidelines for Concussion Management in Schools (July 2022) from the New York State Education Department.**
- **7530 – Child Abuse and Maltreatment – Revised in light of the amendment to Labor Law Section 740 which changed the term “retaliatory personnel action” to “retaliatory action” and amended the definition of the term.**

**6.5 2024-2025 School Calendar – RECOMMENDED ACTION – Adopt a resolution approving the 2024-2025 School Calendar. Enc. 6.5**

**6.6 Corrective Action Plan for Financial Audit 6/30/22 – RECOMMENDED ACTION – Adopt a resolution approving the Corrective Action Plan for the Financial Audit 6/30/22. Enc. 6.6**

**6.7 Corrective Action Plan for Financial Audit 6/30/23 – RECOMMENDED ACTION – Adopt a resolution approving the Corrective Action Plan for the Financial Audit 6/30/23. Enc. 6.7**

**Executive Session - RECOMMENDED ACTION – Adopt a resolution approving going into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.**

**6.8 CSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CSE recommendations: 880, 1611 and 1822. Enc. 6.6**

**6.9 504 Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following 504 recommendations: 700, 940 and 1616. Enc. 6.9**

**6.10 CPSE Recommendations – None**

**7.0 Personnel –**

**7.1 Assistant Modified Girls Basketball Coach – RECOMMENDED ACTION – Adopt a resolution approving Jamie Brown as the Assistant Modified Girls Basketball Coach for the 2023-2024 school year.**

**7.2 Substitute Bus Monitor - RECOMMENDED ACTION – Adopt a resolution approving Mary Trudeau as a Substitute Bus Monitor, pending appropriate training. (Currently a Substitute Food Service Worker). Enc. 7.2**

**7.3 Substitute Food Service Worker – RECOMMENDED ACTION – Adopt a resolution approving Julia LaPlatney as a Substitute Food Service Worker, pending fingerprinting. Enc. 7.3**

**7.4 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Sonja Childers as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.4**

**7.5 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Abraham Baxter as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.5**

**7.6 Substitute Food Service Worker – RECOMMENDED ACTION – Adopt a resolution approving Helen McCrea as a Substitute Food Service Worker, pending fingerprinting. Enc. 7.6**

**7.7 Substitute Food Service Worker – RECOMMENDED ACTION – Adopt a resolution approving Victoria Clement as a Substitute Food Service Worker, pending fingerprinting. Enc. 7.7**

**7.8 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Brianna Moses as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.8**

- 7.9 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Melissa Devereaux as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.9**
- 7.10 Substitute Food Service Worker – RECOMMENDED ACTION – Adopt a resolution approving Rebecca Gibson as a Substitute Food Service Worker.**
- 7.11 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Hannah Woodward as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.11**
- 7.12 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Gabrielle Waters as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.12**
- 8.0 Information and Correspondence – None**
- 9.0 Adjournment**