

HARRISVILLE CENTRAL SCHOOL  
BOARD OF EDUCATION  
REGULAR MEETING

February 12, 2024, at 6:00 p.m. in the Library

Present: Jan Mosher, President; Cory Bearor, Vice-President; Parish Atkinson; Denise Avallone; Kathy Felio; Heidi McIntosh; and Tennille Schmitt at 6:05 p.m.

Also Present: Robert Finster, Superintendent/Elementary Principal; Eric Luther, MS/HS Principal; Sheryl Tuttle-Lamb, Curriculum Coordinator; Amy Frost, District Treasurer and Jolie Snider, District Clerk

1.0 President Jan Mosher called the regular meeting to order at 6:01 p.m.

2.0 RESOLVED to adopt a single resolution approving the following routine items:

- 2.1 Preliminary Actions & Business Operations
- a. Additions to and Approval of Agenda
  - b. Approval of Minutes – January 8, 2024
  - c. Treasurer’s Report – November and December 2023
  - d. Student Activities Report – December 2023
  - e. Claims Auditor Report – January 2024
  - f. Financial Reports – November and December 2023

Motion made by:	Kathy Felio	Seconded by:	Heidi McIntosh
Voting Results:	YES: 7	NO: 0	ABSTAIN: 0
J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

3.0 Public Participation – None

4.0 Old Business - None

5.0 Committee Reports - None

6.0 New Business:

- 6.1 Superintendent Report – Mr. Finster reported that the State budget should be available the end of April or beginning of May. Governor Hochul has removed the Save Harmless Safety Net. There are two major factors in the Foundation Aid formula, enrollment and land wealth. NYS has said they will give more Foundation Aid. However, the Save Harmless Safety Net would not take in account for decreased enrollment. Our school district has not been fully funded for Foundation Aid for many years; however, 2022/2023 we were fully funded. Governor Hochul has proposed to take away the Save Harmless Safety Net, which would have HCS with a decrease of approximately \$60,000. Governor Hochul is getting pushback from Albany since this would hurt small rural school districts. Mrs. Frost has done a good job counting for this, and Mr. Finster feels fairly confident there will not be cuts for the 2024 - 2025 school year. He will be joining other Superintendents along with our Legislators in Albany mid-March regarding the State’s budget.

- 6.1.a Maintenance Report
  - 6.1.b Transportation/Bus Garage Report
  - 6.1.c Enrollment Report
  - 6.1.d Health Office Report
- 6.2 MS/HS Principal's Report – Four of our students won awards at the Central New York Scholastic Art Show. The students that were involved in the Space Event with Clarkson attended a Lewis County Legislators meeting last week. Spirit Week is being held this week with Winter Olympics being held on Friday. Playoffs have begun for Basketball. In Bowling, there are 1 or 2 bowlers that may be chosen to join the Composite Team. Baseball and Softball games have been scheduled. There are also 4 or 5 students that run track this year. Annual reviews for Special Education will start the first week of March.
- 6.3 Curriculum Coordinator's Report – New York State has said we need to follow Science of Reading guidelines. Five staff members have been sent for training. She has attended Data Meetings with 3-6 ELA and Math teachers.
- 6.4 2<sup>nd</sup> Reading and Approval of Revised Policies and Procedures - RESOLVED to adopt a resolution for the 2<sup>nd</sup> reading and approval of the following Revised Policies and Procedures:
- 5681 – School Safety Plans – Revised in light of amendments to Education Law Section 2801-a and 8 NYCRR Section 155.17. Education Law Section 2801-a was amended to require district-wide school safety teams to consider the installation of a panic alarm system as part of their review of the comprehensive district-wide school safety plan.
  - 6121 – Sexual Harassment in the Workplace – Revised in light of an amendment to Executive Law Section 295 which established a toll-free confidential hotline for complaints of workplace sexual harassment to provide counsel and assistance to individuals experiencing workplace sexual harassment.
  - 6215 – Probation and Tenure – Revised in light of an amendments to law which, among other things, exempt districts from having to complete an annual professional performance review (APPR) for any classroom teacher or building principal for the 2020-2021 and 2021-2022 school years.
  - 7350 - Corporal Punishment/Emergency Interventions – Revised in light of an amendment to Education Law Section 4402 which requires same-day notification of a parent r person in parental relation of a student with a disability when a physical or mechanical restraint is applied on the student.
  - 7522 – Concussion Management – Revised in light of the release of updated Guidelines for Concussion Management in Schools (July 2022) from the New York State Education Department.

- 7530 – Child Abuse and Maltreatment – Revised in light of the amendment to Labor Law Section 740 which changed the term “retaliatory personnel action” to “retaliatory action” and amended the definition of the term.

Motion made by: Heidi McIntosh                      Seconded by: Tennille Schmitt  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 6.5 2024-2025 School Calendar – RESOLVED to adopt a resolution approving the 2024-2025 school calendar.

Motion made by: Cory Bearor                      Seconded by: Denise Avallone  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 6.6 Corrective Action Plan for Financial Audit 6/30/22 – REVISED to adopt a resolution approving the Corrective Action Plan for the Financial Audit 6/30/22.

Motion made by: Kathy Felio                      Seconded by: Heidi McIntosh  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 6.7 Corrective Action Plan for Financial Audit 6/30/23 – REVISED to adopt a resolution approving the Corrective Action Plan for the Financial Audit 6/30/23.

Motion made by: Heidi McIntosh                      Seconded by: Denise Avallone  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

6.7a Half-days for 2024-2025 – REVISED to adopt a resolution approving Monday, October 21, 2024; Friday, February 14, 2025 and Monday, March 31, 2025 as half-days with 11:30 a.m. dismissal and No PM BOCES.

Motion made by: Heidi McIntosh                      Seconded by: Tennille Schmitt  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

6.7b Authorization to Declare as Surplus and Sell/Dispose of Equipment – RESOLVED to adopt a resolution authorizing Mrs. Frost to sell/dispose of the equipment outlined in enclosure 6.7b.

Motion made by: Kathy Felio                      Seconded by: Denise Avallone  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

**Executive Session** – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of Personnel.

Motion made by: Cory Bearor                      Seconded by: Tennille Schmitt  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

**The Board entered into Executive Session at 6:41 p.m. and returned at 8:05 p.m.**

6.8 CSE Recommendations – RESOLVED to adopt a resolution approving the following CSE recommendations: 880, 1611 and 1822.

Motion made by: Cory Bearor                      Seconded by: Heidi McIntosh  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

6.9 504 Recommendations – RESOLVED to adopt a resolution approving the following 504 recommendations: 700, 940 and 1616.

Motion made by: Heidi McIntosh                      Seconded by: Kathy Felio  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

6.10 CPSE Recommendations - None

7.0 Personnel –

7.1 Assistant Modified Girls Basketball Coach – RESOLVED to adopt a resolution approving Jamie Brown as the Assistant Modified Girls Basketball Coach for the 2023-2024 school year.

Motion made by: Heidi McIntosh                      Seconded by: Denise Avallone  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

7.2 Substitute Bus Monitor - RESOLVED to adopt a resolution approving Mary Trudeau as a Substitute Bus Monitor, pending appropriate training.

Motion made by: Cory Bearor                      Seconded by: Heidi McIntosh  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

7.3 Substitute Food Service Worker – RESOLVED to adopt a resolution approving Julia LaPlatney as a Substitute Food Service Worker, pending fingerprinting.

Motion made by: Denise Avallone                      Seconded by: Tennille Schmitt  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.4 Uncertified Substitute Teacher - RESOLVED to adopt a resolution approving Sonja Childers as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Heidi McIntosh                      Seconded by: Tennille Schmitt  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.5 Certified Substitute Teacher – RESOLVED to adopt a resolution approving Abraham Baxter as a Certified Substitute Teacher, pending fingerprinting.

Motion made by: Denise Avallone                      Seconded by: Kathy Felio  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.6 Substitute Food Service Worker – RESOLVED to adopt a resolution approving Helen McCrea as a Substitute Food Service Worker, pending fingerprinting.

Motion made by: Tennille Schmitt                      Seconded by: Denise Avallone  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.7 Substitute Food Service Worker – RESOLVED to adopt a resolution approving Victoria Clement as a Substitute Food Service Worker, pending fingerprinting.

Motion made by: Heidi McIntosh                      Seconded by: Tennille Schmitt  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.8 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Brianna Moses as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Cory Bearor      Seconded by: Tennille Schmitt  
Voting Results: YES: 7              NO: 0              ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.9 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Melissa Devereaux as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Tennille Schmitt      Seconded by: Denise Avallone  
Voting Results: YES: 7              NO: 0              ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.10 Substitute Food Service Worker – RESOLVED to adopt a resolution approving Rebecca Gibson as a Substitute Food Service Worker.

Motion made by: Heidi McIntosh      Seconded by: Kathy Felio  
Voting Results: YES: 7              NO: 0              ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.11 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Hannah Woodward as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Heidi McIntosh      Seconded by: Denise Avallone  
Voting Results: YES: 7              NO: 0              ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 7.12 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Gabrielle Waters as an Uncertified Substitute Teacher, pending fingerprinting.

Motion made by: Heidi McIntosh                      Seconded by: Denise Avallone  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

- 8.0 Adjournment – The meeting was adjourned at 8:19 p.m.

Motion made by: Kathy Felio                      Seconded by: Denise Avallone  
Voting Results: YES: 7                      NO: 0                      ABSTAIN: 0

J. Mosher	Yes	K. Felio	Yes
C. Bearor	Yes	H. McIntosh	Yes
P. Atkinson	Yes	T. Schmitt	Yes
D. Avallone	Yes		

Respectfully submitted,

Jolie Snider  
Board of Education Clerk