

**BOARD OF EDUCATION
HARRISVILLE CENTRAL SCHOOL
SUPERINTENDENT'S MEMORANDUM
REGULAR MEETING – May 13, 2024 at 5:45 p.m.**

- 1.0 Board President will call the meeting to order.**
- 2.0 Consent Agenda – RECOMMENDED ACTION – Adopt a single motion to approve the following routine items:**
 - 2.1 Preliminary Actions and Business Operations**
 - A. Additions to and Approval of Agenda**
 - B. Approval of Minutes – April 22, 2024 – Enc. 2.1B**
 - C. Treasurer's Report – March 2024 – Enc. 2.1C**
 - D. Student Activities Report – None**
 - E. Claims Auditor Report – April 2024 Enc. 2.1E**
 - F. Financial Reports – March 2024 – Enc. 2.1F**
- 3.0 Public Participation**
 - 3.1 Board President will take public comments at this time.**
- 4.0 Old Business - None**
- 5.0 Committee Report(s) – None**
- 6.0 New Business**
 - 6.1 Superintendent's Report**
 - A. Maintenance Report – Enc. 6.1A**
 - B. Transportation/Bus Garage Report – Enc. 6.1B**
 - C. Enrollment – Enc. 6.1C**
 - D. Health Office Report – Enc. 6.1D**
 - 6.2 MS/HS Principal's Report – Enc. 6.2**
 - 6.3 Curriculum Coordinator's Reports – Enc. 6.3**
 - 6.4 2nd Reading of Revised and New Policies – RECOMMENDED ACTION – Adopt a resolution approving the 2nd reading and approval of the following revised and new policies. Enc. 6.4**

Policy 1640 - Absentee, Military, and Early Mail Ballots - Not required by law, but in the current manual. Revised in response to the New York Early Mail Voter Act, which created a process to allow New York State voters the opportunity to vote

early by mail, in advance of an election day, closely mirroring the existing absentee voter process.

Policy 3420 - Non-Discrimination and Anti-Harassment in the District -This policy is required by law or regulation. Revised in response to New York State (NYS) issuing an updated model sexual harassment prevention policy for employers in NYS. Although it focuses on addressing sexual harassment in the workplace, the updated model sexual harassment prevention policy also provides that the methods for reporting and investigating discrimination also apply to other protected classes.

Policy 5140 - Administration of the Budget - Not required by law, but currently in the manual. Revised to reflect the expiration of Education Law Section 3614, Statement of the Total Funding Allocation. Education Law Section 3614 required that Districts annually submit to the Commissioner of Education and the Director of the Budget a detailed statement of the total funding allocation for each school in the District for the upcoming school budget year. In response to the expiration of the law, the section titled "Statement of the Total Funding Allocation" has been suggested for deletion.

Policy 5630 - Facilities: Inspection, Operation, and Maintenance -Not required by law, but currently in the manual. Revised in light of amendments to various laws and regulations. Revisions include: In the "Construction and Remodeling of School Facilities" section, language related to the "State Energy Conservation Construction Code" was added in response to amendments to 8 NYCRR Section 155.2.

Policy 6190 - Workplace Violence Prevention Policy Statement - This policy is required by law or regulation. In December 2023, Policy Services released new sample policy 6190, Workplace Violence Prevention Policy Statement, in response to amendments to Labor Law Section 27-b. Subsequent to the release of this new sample policy, the New York State Department of Labor (NYSDOL) released updated resources on workplace violence prevention. In response, Policy Services has revised sample policy 6190 to incorporate the latest terminology and recommendations located in the policy statement located on page twelve of the NYSDOL's Workplace Violence Program General Template.

Policy 6190R - Workplace Violence Prevention Program - This policy is required by law or regulation. In December 2023, Policy Services released new sample regulation 6190R, Workplace Violence Prevention Policy Statement, in response to amendments to Labor Law Section 27-b. After the release of this new sample regulation, the New York State Department of Labor (NYSDOL) released updated resources on workplace violence prevention. In response, Policy Services has revised sample regulation 6190R to mirror the NYSDOL's Workplace Violence Program General Template (the "NYSDOL Template"). Revised sample regulation 6190R incorporates the latest terminology and recommendations provided by the NYSDOL. The revisions to sample regulation 6190R were substantial and, as a result, no tracked version of the revisions exist.

Policy 6214 - Incidental Teaching - Not required by law, but currently in the manual. Revised to reflect the process for approval of incidental teaching assignments in districts. Currently, the District Superintendent is responsible for the

approval of incidental teaching assignments. Districts should contact their local BOCES for information on requesting approval.

Policy 7440 - Student Voter Registration and Pre-Registration - This policy is required by law or regulation. Revised in light of amendments to Election Law Section 5-507, which added language requiring districts to develop policies and procedures for providing access to voter registration and preregistration applications, assistance with filing those applications, and information to students of New York State's requirements for voter registration and pre-registration.

Policy 7350 - Timeout and Physical Restraints - This policy is required by law or regulation. Revised in response to amendments to the Commissioner of Education's regulations relating to the prohibition of corporal punishment, aversive interventions, prone restraint, and seclusion, as well as the authorized limited use of timeout and physical restraint.

Policy 7530 - Child Abuse and Maltreatment - This policy is required by law or regulation. Revised in response to an amendment to Education Law Section 1125 which changed the definition of "child abuse" to include the use of corporal punishment. In response to this amendment, the definitions section concerning child abuse in an educational setting of the policy was revised to reflect the amended definition of "child abuse" to now include the use of corporal punishment.

Policy 8450 - Home, Hospital, or Institutional Instruction (Homebound Instruction) - Not required by law, but currently in manual. Revised in response to amendments to the Commissioner of Education's regulations relating to instruction provided to students in a home, hospital, or institutional setting other than a school (sometimes referred to as homebound instruction).

- 6.5 Sports Merger – RECOMMENDED ACTION – Adopt a resolution approving the Sports Merger of All levels of Cheerleading with Edwards-Knox Central School to be hosted at Edwards-Knox Central School for the 2024-2025 school year. Enc. 6.5**
- 6.6 Sports Merger – RECOMMENDED ACTION – Adopt a resolution approving the Sports Merger of All levels of Cross Country, all levels of Track and Boys Modified Football with Gouverneur Central School to be hosted at Gouverneur Central School for the 2024-2025 school year. Enc. 6.6**
- 6.7 Sports Merger – RECOMMENDED ACTION – Adopt a resolution approving the Sports Merger of All levels of Golf and all levels of Volleyball with Clifton-Fine Central School to be hosted at Clifton-Fine Central School for the 2024-2025 school year. Enc. 6.7**

- 6.8 Sports Merger – RECOMMENDED ACTION – Adopt a resolution approving the Sports Merger of all levels of Boys Soccer, all levels of Bowling and all levels of Baseball with Clifton-Fine Central School to be hosted at Harrisville Central School for the 2024-2025 school year. Enc. 6.8**
- 6.9 Coaches – RECOMMENDED ACTION – Adopt a resolution approving the following Coaches for the 2024-2025 school year.**

Varsity Boys Soccer	Timothy Fowler
Assistant Varsity Boys Soccer	Nathan Weaver
Varsity Girls Soccer	Kaitlyn Hart
Assistant Varsity Girls Soccer	Eric Schmitt
Modified Boys Soccer	Ashlee Fowler
Assistant Modified Boys Soccer	Lisa Mitchell
Modified Girls Soccer	Michelle Fuller
Assistant Modified Girls Soccer	Jordan Kapfer
Varsity Boys Basketball	Brian Coloney
Assistant Varsity Boys Basketball	Ed Jenack
Varsity Girls Basketball	Steve Roberts
Assistant Varsity Girls Basketball	Kate Fenlong
JV Boys Basketball	Rick Chartrand
Assistant JV Boys Basketball	Nathan Weaver
JV Girls Basketball	Eric Schmitt
Assistant JV Girls Basketball	Ashlee Fowler
Modified Boys Basketball	Trenton White
Modified Girls Basketball	Jamie Brown
4th, 5th and 6th Grade Boys Basketball	Ed Jenack
4th, 5th and 6th Grade Girls Basketball	
Varsity Baseball	Todd McIntosh and Timothy Fowler
Varsity Softball	Rick Chartrand
Assistant Varsity Softball	
Modified Baseball	Trenton White
Modified Softball	Chantelle Lancor
Bowling	Maria Campbell and Rob Bernhard
Esports	Jean LaVancha and Heather Cook-Bearor

Executive Session - RECOMMENDED ACTION – Adopt a resolution approving going into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

- 6.10 CSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CSE recommendations: 538, 863, 1058, 1108, 1357, 1359, 1561, 1569, 1658, 1694, 1834, 1853, 1865, 1881, 1915, 1916, 1948, 2002 and 2003. Enc. 6.10**
- 6.11 504 Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following 504 recommendations: 1358. Enc. 6.11**
- 6.12 CPSE Recommendations – RECOMMENDED ACTION – Adopt a resolution approving the following CPSE recommendations: 1802 and 1891. Enc. 6.12**

7.0 Personnel –

- 7.1 Retirement – RECOMMENDED ACTION – Adopt a resolution to accept, with regret, the retirement of Joette Hentz, effective June 30, 2024. Enc. 7.1**
- 7.2 Revised Leave of Absence – RECOMMENDED ACTION – Adopt a resolution approving the revised Leave of Absence for Jenna Pierce.**

Jenna Pierce

FTE: 1.0

Type – All of which falls under FMLA

Duration – June 5, 2024 for approximately six weeks.

- 7.3 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Michelle Carr as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.3**
- 7.4 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Kaylee Ordway as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.4**
- 7.5 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Chasen Schecton as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.5**
- 7.6 Uncertified Substitute Teacher – RECOMMENDED ACTION – Adopt a resolution approving Katelynn Ayen as an Uncertified Substitute Teacher, pending fingerprinting. Enc. 7.6**
- 7.7 Substitute Cleaner – RECOMMENDED ACTION – Adopt a resolution approving Aaron Parow as a Substitute Cleaner. Enc. 7.7 (Currently approved as an Uncertified Substitute Teacher)**

7.8 Resignation – RECOMMENDED ACTION – Adopt a resolution accepting, with regret, the resignation of Heather Turnbull, K-12 Literacy Specialist. Enc. 7.8

9.0 Information and Correspondence – None

10.0 Adjournment