

HARRISVILLE CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
October 15, 2024 in the Library

Present: Jan Mosher, President; Cory Bearor, Vice-President; Denise Avallone until 6:50 p.m.; Parish Atkinson; Kathy Felio

Also Present: Robert Finster, Superintendent/Elementary Principal; Eric Luther, MS/HS Principal; Amy Frost, District Treasurer until 6:50 p.m. and Jolie Snider, District Clerk

Excused: Heidi McIntosh and Tennille Schmitt

1.0 President Jan Mosher called the meeting to order at 6:01 p.m.

2.0 RESOLVED to adopt a single resolution approving the following routine items:

2.1 Preliminary Actions & Business Operations

- a. Additions to and Approval of Agenda
- b. Approval of Minutes – September 9, 2024
- c. Treasurer’s Report – None
- d. Student Activities Report – (7/31/24; 8/31/24 and 9/30/24)
- e. Claims Auditor Report - None
- f. Financial Reports –None

Motion made by:	Cory Bearor	Seconded by:	Kathy Felio
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

3.0 Public Participation – None

4.0 Old Business - None

5.0 Committee Reports

5.1 Safety Meeting – October 7, 2024 – Mr. Finster stated the Safety Committee reviewed the Lockdown/Evacuation and Go Home Early Drill that occurred on October 11, 2024. They also reviewed and completed the checklist for the Workplace Violence Program.

6.0 New Business:

6.1 Superintendent Report – Mr. Finster recognized School Board Recognition Week and thanked the Board members for their dedication to Harrisville Central School. He discussed the ideas for the Building Project for the 2026-2027 school year. He is hoping to have items finalized and a SEQR ready for Board approval at next month’s

meeting. Mr. Atkinson asked if we could include smaller items such as new basketball rims in the small gym. The scoping of the sewer lines was discussed and how this may be an item added to the project dependent on the outcome.

- 6.1.a Maintenance Report
- 6.1.b Transportation/Bus Garage Report
- 6.1.c Enrollment Report
- 6.1.d Health Office Report

6.2 MS/HS Principal's Report – Mr. Luther stated the beginning of school has gone well. Staff is working on their curriculum maps, and he will be meeting with them on the Staff Development Day scheduled for November 8th. He participated in a webinar this morning on computer-based testing. Soccer season is nearing an end with playoffs starting on October 26th. There have been CSE intake meetings with a couple of reevaluations near the end of the month.

6.3 Curriculum Coordinator's Report – None

6.4 Student Handbook Grades 5-8 – RESOLVED to adopt a resolution approving the Student Handbook for Grades 5-8.

Motion made by:	Cory Bearor	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

6.5 Student Handbook Grades 9-12 – RESOLVED to adopt a resolution approving the Student Handbook for Grades 9-12.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

6.6 Signatories on Accounts at Community Bank – RESOLVED to adopt a resolution approving Tammy Breton, District Treasurer; Amy Frost, District Treasurer and Alica Mera, Deputy District Treasurer as signatories on accounts at Community Bank, N.A.

Motion made by:	Parish Atkinson	Seconded by:	Kathy Felio
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

- 6.7 Property Tax Law 466-A – RESOLVED to adopt a resolution supporting Property Tax Law 466-A which allows for partial tax exemption for volunteer firefighters.

Motion made by:	Denise Avallone	Seconded by:	Cory Bearor
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

- 6.8 Capital Outlay Project – RESOLVED to adopt a resolution approving the General Construction work for the 2024-2025 Capital Outlay Project from Whitton Construction, LLC in the amount of \$87,369.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

- 6.9 Interfund Transfer Interfund Transfer- RESOLVED to adopt a resolution approving authorization to complete an interfund transfer from the Debt Service Fund to the General Fund in the amount of \$246,675, to be used to offset realized expenses for bond principal payments effective June 30, 2024.

Motion made by:	Cory Bearor	Seconded by:	Kathy Felio
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

- 6.10 Reserve Funds – RESOLVED to adopt a resolution approving authorization to utilize funds from the Worker's Compensation Reserve in the amount of \$38,908, to be used to offset realized expenses for the district's worker's compensation plan payments effective June 30, 2024.

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Motion made by:	Denise Avallone	Seconded by:	Cory Bearor
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

- 6.11 Reserve Funds - RESOLVED to adopt a resolution to utilize funds from Retirement Contributions Reserve in the amount of \$167,209, to be used to offset realized expenses for the district's payments to the New York State Local Retirement System effective June 30, 2024.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

- 6.12 Change in Tax Roll-Parcel- 012.09-01-14.110 – RESOLVED to adopt a resolution approving the change in tax due for Parcel 012.09-01-14.110 from \$.03 to \$4,812.54, per Candy Akin, Real Property Tax Director, due to an assessment error.

Motion made by:	Cory Bearor	Seconded by:	Denise Avallone
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

- 6.13 Change in Tax Roll-Parcel- 012.09-01-13.110 – RESOLVED to adopt a resolution approving the change in tax due for Parcel 012.09-01-13.110 from \$.03 to \$2,765.78, per Candy Akin, Real Property Tax Director, due to an assessment error.

Motion made by:	Denise Avallone	Seconded by:	Kathy Felio
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

- 6.14 Change in Tax Roll-Parcel- 006.00-01-01.200 – RESOLVED to adopt a resolution approving the change in tax due for Parcel 006.00-01-01.200 from \$1,319.60 to \$534.72 per Candy Akin, Real Property Tax Director, due to an exemption error.

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Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

Executive Session – RESOLVED to adopt a resolution approving to go into Executive Session for the purpose of the medical, financial, credit, or employment history of a particular person.

The Board entered into Executive Session at 6:27 p.m. and returned at 6:49 p.m.

Motion made by:	Denise Avallone	Seconded by:	Cory Bearor
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

6.15 CSE Recommendations – RESOLVED to adopt a resolution approving the following CSE recommendations: 1882 and 1960.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 5	NO: 0	ABSTAIN: 0
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Yes	K. Felio	Yes
P. Atkinson	Yes		

6.16 504 Recommendations – None

6.17 CPSE Recommendations – None

7.0 Personnel –

7.1 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Harlee Cook as an Uncertified Substitute Teacher, pending fingerprinting and necessary training.

Motion made by:	Denise Avallone	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 1
J. Mosher	Yes	D. Avallone	Yes
C. Bearor	Abstain	K. Felio	Yes
P. Atkinson	Yes		

7.2 Resignation – RESOLVED to adopt a resolution accepting, with regret, the resignation of Kylie Helvie, Special Education Teacher, effective September 27, 2024.

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Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 7.3 Long-term Substitute Teacher – Music – RESOLVED to adopt a resolution approving Marybeth Benson as a Level 3 Long-term Substitute Teacher for Music, effective September 1, 2024.

Motion made by:	Parish Atkinson	Seconded by:	Cory Bearor
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 7.4 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Madison Hurlbut as an Uncertified Substitute Teacher, at a rate of \$120/day, pending fingerprinting and necessary training.

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 7.5 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Tina Brackett as an Uncertified Substitute Teacher, at a rate of \$120/day, pending fingerprinting and necessary training.

Motion made by:	Kathy Felio	Seconded by:	Cory Bearor
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 7.6 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Richelle Larsen as an Uncertified Substitute Teacher, at a rate of \$120/day, pending fingerprinting and necessary training.

Motion made by:	Parish Atkinson	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

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- 7.7 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Ashlin Heinrich as an Uncertified Substitute Teacher at a rate of \$120/day, pending fingerprinting and necessary training.

Motion made by:	Parish Atkinson	Seconded by:	Cory Bearor
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 7.8 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Morgan Prashaw as an Uncertified Substitute Teacher, at a rate of \$120/day, pending fingerprinting and necessary training.

Motion made by:	Parish Atkinson	Seconded by:	Cory Bearor
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 7.9 Uncertified Substitute Teacher – RESOLVED to adopt a resolution approving Mary Fraser as an Uncertified Substitute Teacher, at a rate of \$120/day, pending fingerprinting and necessary training.

Motion made by:	Parish Atkinson	Seconded by:	Cory Bearor
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 7.10 Uncertified Substitute Teacher and Substitute Food Service Worker – RESOLVED to adopt a resolution approving Cortney Cowles as an Uncertified Substitute Teacher at a rate of \$120/day and Substitute Food Service Worker at a rate of \$15.00/hr. or current minimum wage, pending fingerprinting and necessary training.

Motion made by:	Cory Bearor	Seconded by:	Kathy Felio
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 7.11 Retirement – RESOLVED to adopt a resolution, accepting, with regret, the retirement of Kelly Avallone, RN effective December 31, 2024.

Motion made by:	Parish Atkinson	Seconded by:	Cory Bearor
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

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- 7.12 Substitute Registered Nurse – RESOLVED to adopt a resolution approving Kelly Avallone, RN as a Substitute Registered Nurse at a rate of \$27.00/hr. effective January 1, 2024.

Motion made by:	Kathy Felio	Seconded by:	Cory Bearor
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 7.12 Unpaid Leave of Absence – RESOLVED to adopt a resolution approving the following unpaid leave of absence for Francis Lallier.

Francis Lallier
FTE: .06667
Duration: January 1, 2025 – April 30, 2025
Some of which falls under FMLA

Motion made by:	Cory Bearor	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

- 8.0 Adjournment – The meeting was adjourned at 6:58 p.m.

Motion made by:	Kathy Felio	Seconded by:	Parish Atkinson
Voting Results:	YES: 4	NO: 0	ABSTAIN: 0
J. Mosher	Yes	P. Atkinson	Yes
C. Bearor	Yes	K. Felio	Yes

Respectfully submitted,

Jolie Snider
District Clerk